



HOME WEATHERIZATION ASSISTANCE PROGRAM

03-2021

A federal program locally administered by the

Five County Association of Governments

The Weatherization Assistance Program (WAP) helps low-income households reduce their energy burden and increase the comfort and safety in their homes. To be eligible, income must be at or below 200% of the current federal poverty income level or be a current HEAT client. There is no cost to eligible applicants. Priority is given to the elderly, individuals with disabilities, homes with pre-school age children, households with high-energy consumption, and emergency situations related to heating and cooling.

What is required from you?

- Complete the attached application Fill in all blanks. Put NA if it does not apply. Sign and date
Applicant must be an adult (18 years old), a US Resident, or "Qualified Alien". Copy of Social Security Card or residency documentation is required for every household member.
 - Proof of ownership: **Real property**-Current Property Tax Statement (copy)
Mobile home-Certificate of Title from the Division of Motor Vehicles (copy)
 - Proof of earned and unearned income for all household member age 18 and over for the past three months.
See back for details.
Current HEAT eligible clients within the past 12 months are not required to verify income and residency status, but must provide a copy of their HEAT eligibility notice, or we can verify with a signed application.
 - Household members age 18 or over with no income must complete a Household Income Deficit Statement available upon request form from agency.
 - Complete electricity and natural gas utility release forms. List account numbers.
A 12-month fuel history will be requested to determine your fuel burden.
Provide copy of recent natural gas and/or electric bills
 - Rentals: Provide landlord/owner's contact information. An Income Property Weatherization Agreement will be sent for their approval allowing access to the property and for work to be done on the dwelling.
- You are responsible to notify us of changes in your address and/or phone numbers.**

Upon eligibility determination, an energy audit will be performed to determine approved weatherization measures to make your home more energy efficient. Weatherization is not a home remodeling program. DOE requires compliance with ASHRAE 62.2, to ensure adequate safe air exchange by installing a fan. Refusals to accept implementation of guideline will prevent eligibility.

Weatherization measures may include:

- | | | |
|--------------------------|-------------------------|---------------------------------------|
| Air sealing | Insulation where needed | Tune and clean heating/cooling system |
| Smoke alarms | Carbon monoxide alarms | Repair/replace doors & windows |
| Programmable thermostats | Water heater jacket | LED bulbs |

Dwelling must be available for an audit and work to be done. Applicant must be present for final review.

Complete application and return with all required documentation to the address listed below. You will be informed by letter of eligibility status. Eligible applicants are placed on a prioritized waiting list. Those not reaching the top of the list within twelve months of their income eligibility date must update income verification. Please contact our office if you have questions.

Weatherization Assistance Program
2344 West Industry Way, #2
Cedar City, Utah 84721

PH: 435-586-0585

Toll Free 1-888-503-5321

FAX 435-867-8374

WEATHERIZATION ASSISTANCE PROGRAM

STATE OF UTAH

2023 Poverty Guidelines

UWPN2023-08

Household Size	200% Yearly Income	Approximate Monthly Income
1	\$29,160	\$2,430
2	\$39,440	\$3,286
3	\$49,720	\$4,143
4	\$60,000	\$5,000
5	\$70,280	\$5,856
6	\$80,560	\$6,713
7	\$90,840	\$7,570
8	\$101,120	\$8,426

For family units with more than 8 members, add \$10,280 for each additional person

DEFINITION OF INCOME

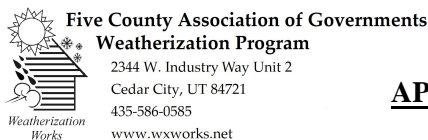
A. INCOME: Income means Cash Receipts earned and/or received by the applicant before taxes during applicable tax year(s) **but not** the Income Exclusions listed below in **Section C. Gross Income is to be used, not Net Income.**

B. CASH RECEIPTS: Cash Receipts include the following:

1. Money, wages and salaries before any deductions;
2. Net receipts from non-farm or farm self-employment (receipts from a person's own business or from an owned or rented farm after deductions for business or farm expenses);
3. Regular payments from social security, railroad retirement, unemployment compensation, strike benefits from union funds, worker's compensation, veteran's payments, training stipends, alimony, and military family allotments;
4. Private pensions, government employee pensions (including military retirement pay), and regular insurance or annuity payments;
5. Dividends and/or interest;
6. Net rental income and net royalties;
7. Periodic receipts from estates or trusts; and
8. Net gambling or lottery winnings.

C. INCOME EXCLUSIONS: The following Cash Receipts **are not** considered sources of Income for the purposes of determining applicant eligibility:

1. Capital gains;
2. Any assets drawn down as withdrawals from a bank;
3. Money received from the sale of a property, house, or car;
4. One-time payments from a welfare agency to a family or person who is in temporary financial difficulty;
5. Tax refunds;
6. Gifts, loans, or lump-sum inheritances;
7. College scholarships;
8. One-time insurance payments or compensation for injury;
9. Non-cash benefits, such as the employer-paid or union-paid portion of health insurance;
10. Employee fringe benefits, food or housing received in lieu of wages;
11. The value of food and fuel produced and consumed on farms;
12. The imputed value of rent from owner-occupied non-farm or farm housing;
13. Depreciation for farm or business assets;
14. Federal non-cash benefit programs such as Medicare, Medicaid, Food Stamps, school lunches, and housing assistance;
15. Combat zone pay to the military; and
16. Child Support, as defined in **Section E.**
17. Reverse mortgages;
18. Payments for care of Foster Children;



APPLICATION FOR HOME WEATHERIZATION

This application is for a home Weatherization grant for low-income households. The Weatherization Assistance Program is funded by the U.S. Department of Energy, U.S. Department of Health & Human Services, Rocky Mountain Power and Dominion Energy. You must provide the total gross income for the period specified for all members of the household, which will be used to determine your eligibility for the program. Providing false information, to obtain assistance, will result in this Weatherization application being denied. You should also receive a Privacy Act statement with this application for Weatherization services.

ALL PORTIONS OF THIS APPLICATION MUST BE COMPLETED

Applicant's Name: _____ SSN #: _____

Physical Address: _____
 Street City State ZIP Code

Mailing Address: _____
 Street or PO Box City State ZIP Code

Phone #: _____ Cell #: _____

Date of Birth _____ Age _____ E-Mail address: _____ (if you have one)

I received H.E.A.T. Assistance this year: Y N H.E.A.T eligibility date: _____

Electric provider: _____ Source of heat: natural gas ___ propane ___ electric ___ wood ___ coal ___

The Home to be weatherized is Owner Occupied: Y N Name on recorded title: _____

Rented or Leased: Y N Landlord Name & Address: _____
(The Weatherization Assistance Program will send a Weatherization Rental Agreement to landlord for owner approval)

Type of dwelling: Mobile/Mfg home ___ Single Family Site Built ___ Multi-family ___ Construction Date: _____

This dwelling is scheduled for or has in progress other housing rehabilitation besides Weatherization. Yes ___ No ___

Does this household contain members that are Native Americans? Yes ___ No ___ (for federal reporting only)

Total number of people living at the above residence: _____ List each below including applicant:

<u>Name</u>	<u>Date of Birth</u>	<u>Age</u>	<u>Sex</u>	<u>SSN # 18 & Older</u>	<u>Occupation*</u>	<u>Source**</u>	<u>Income \$</u>	<u>Disabled</u>
_____	_____	_____	_____	_____	_____	_____	_____	Y__ N__
_____	_____	_____	_____	_____	_____	_____	_____	Y__ N__
_____	_____	_____	_____	_____	_____	_____	_____	Y__ N__
_____	_____	_____	_____	_____	_____	_____	_____	Y__ N__

List additional household members on back *Homemaker, FT student ect **wages, SSA, SSDI, pension ect.

***Income for the month before application. Income from all sources must be calculated before taxes and deductions. Proof of income must be included with application in order to be considered for Weatherization services.

I hereby give permission to the administering local agency, State of Utah, U.S. Department of Energy, Rocky Mountain Power, and Dominion Energy to inspect the real property I occupy in order to determine weatherization needs, complete the weatherization work, and after weatherization, to verify the work and its effectiveness in meeting program goals.

My signature below certifies the information above is correct to the best of my knowledge. In addition it authorizes the release of income and utility usage records to the administering agency and the State of Utah. I authorize employers, government agencies, (Soc. Sec. Admin, Veterans Admin, Welfare Programs, etc.) to provide information concerning the income statement above. Where applicable I grant permission for Rocky Mountain Power to pay the State of Utah for the installation of approved measures and administrative services in the dwelling I occupy, described above. I acknowledge that I have received a copy of the Privacy Act.

Applicant's Signature: _____ Date: _____

Agency Intake Approval: _____ Date: _____

Agency Editor Approval: _____ Date: _____

I certify I have reviewed the attached documentation. Based on current guidelines, this client is eligible for Weatherization services.

Occupant Pre-Existing or Potential Health Condition Screening

Client Name

Address to be Weatherized

During the weatherization process your household will be exposed to materials and equipment that may pose a risk to their health and safety. Common weatherization measures may include work on: air sealing, insulation, windows, doors, HVAC and ventilation equipment. Known hazards are similar to those found in a construction environment such as exposure to power tools, excessive noise, dust, temporary odors, etc.

Below is a list of Known Risks associated with having your home Weatherized:

Materials w/ potential allergens:

- Spray Foams
- Caulking
- Adhesives
- Latex
- Duct mastic
- Plastics
- AC Refrigerants
- Insulations

Common Weatherization Risks:

- Exposure to Power Tools
- Disturbance of Mold
- Temporary debris
- Dust
- Noise
- Odors

Do you or any member of your household have any known, or suspected, health concerns that could be made worse by exposure to any of the materials or risks listed above?

No

Yes

If Yes, please describe your concerns below:

A member of our staff will discuss any concerns listed during the initial home assessment (Home Energy Audit) and will work with you to develop a plan to minimize risks.

If you have any health or safety concerns during the weatherization process please contact us:



**Five County Association of Governments
Weatherization Program**

2344 W. Industry Way Unit 2
Cedar City, UT 84721
435-586-0585
www.wxworks.net

I am aware of the risks associated with weatherization.
I have carefully read and accurately answered the questions above:

Client Signature

Date

OCCUPANT HEALTH RISK PREVENTION PLAN *To be filled out by Agency when plan to prevent risk is needed*

To prevent the following Health risk(s):

The Weatherization Agency will:

The Client will:

Notes:

I agree to follow the instructions listed in this Health Risk Prevention Plan

Client Signoff:

Date

Agency Rep Signature *(person collecting form)*

Date



Five County Association of Governments Weatherization Program

2344 W. Industry Way Unit 2
Cedar City, UT 84721
435-586-0585
www.wxworks.net

AUTHORIZATION TO RELEASE CUSTOMER UTILITY INFORMATION

Applicant Name: _____

Application Number: _____

This Form Authorizes the Utah Weatherization Assistance Program to request and receive billing and utility consumption information for the property listed below, from the specified Utility Provider(s). This information will be used to determine applicants energy burden and to measure the effectiveness of the Weatherization Assistance Program. This form must be signed by the Account Holder or Customer of Record for each Utility listed

Physical Address: _____

Mailing Address (if different): _____

Unit or Apt #: _____

City: _____ State: _____ Zip: _____

City: _____ State: _____ Zip: _____

Information Specified

This authorization provides the Utah Weatherization Assistance Program, the right to request and receive information regarding billing history* and all meter usage data used in the billing calculations from the Utility Provider(s) listed herein for the specified account (*billing history does not include the payment history or notices of discontinuation of service).

Duration

I authorize the Utility Provider(s) to provide the specified information for the period beginning twelve (12) months prior to the account holder date of execution of this authorization, and ending twelve (12) months after the completion of Weatherization Assistance, which completion is documented by the Weatherization Assistance Program's Final Inspection and Partnership Agreement.

Release of Account Information

I authorize the Utility Provider(s) to release the designated information to the Utah Weatherization Assistance Program. I hereby release, hold harmless, and indemnify the Natural Gas Provider and the Electricity Provider from any liability, claims, demands, causes of action, damages, or expenses resulting from: any release of information to the Weatherization Assistance Program pursuant to this authorization; the unauthorized use of this information by the Weatherization Assistance Program; and any actions taken by the Weatherization Assistance Program pursuant to this authorization.

NATURAL GAS RELEASE

Natural Gas Provider: _____

Name of Account Holder: _____

Service Agreement #: _____

Account #: _____

I authorize the Natural Gas Provider listed above to release the designated information to the Utah Weatherization Assistance Program as specified herein.

Account Holder

Signature: _____ Date: _____

ELECTRICITY RELEASE

Electricity Provider: _____

Name of Account Holder: _____

Account #: _____

I authorize the Electricity Provider listed above to release the designated information to the Utah Weatherization Assistance Program as specified herein.

Account Holder

Signature: _____ Date: _____





Five County Association of Governments Weatherization Program

2344 W. Industry Way Unit 2
Cedar City, UT 84721
435-586-0585
www.wxworks.net

ASHRAE 62.2 Informed Consent

Dear Weatherization Client:

In 2011 the American Society of the Heating Refrigeration Air Condition Engineers (ASHRAE) concluded a study concerning healthy homes. Their recommendation to the Department of Energy (DOE) dealt with indoor air quality of homes that are weatherized using DOE funds. The conclusions apply to both single family homes and multi-family structures of three stories or fewer above grade, including modular or manufactured homes. The study is only concerned about indoor air quality, not energy efficiency.

Part of weatherization includes testing such appliances as your furnace and water heater, as well as the general air circulation of your home. ASHRAE requires that the air supply be at a certain level not only for your health as an individual, but also to help reduce the problems of old and other indoor air contaminants that cause poor health.

If your home is tested and found to have inadequate air supply based on the ASHRAE 62.2 standards, it may be necessary for our crew to install a whole house exhaust fan in your home. The fan will run at most intermittently most of the time. Please understand that this is a requirement of the Department of Energy. Beginning August 15, 2012, for your health and safety we will follow this standard. Your energy auditor will be able to provide you with a determination of the expected cost of operating this fan.

If your home is determined to be one that requires this fan, according to our guidelines, it must be installed, or we will not be allowed to do any weatherization work on your home. To that end we need your signature below to verify you understand that this fan must be installed for your health and safety and that you give your approval for us to do so. If you decline to give your approval, we will have no alternative but to cancel any weatherization activities in your residence.

I understand that the ASHRAE 62.2 standards may affect my home and require that a whole house exhaust fan may be necessary for my health and safety. I confirm that:

I Do

I Do Not

approve of the installation of a continuous operating exhaust fan for the health and safety of my household.

Client Signature _____

Printed Name _____

Date _____

Utah Weatherization Assistance Program
Radon Informed Consent



Five County Association of Governments Weatherization Program

2344 W. Industry Way Unit 2, Cedar City, UT 84721 435-586-0585
www.wxworks.net

Weatherization achieves energy and cost savings and improved comfort, health, and safety of homes through a variety of home retrofit measures, including some which improve the airtightness of the building. According to the Department of Energy (DOE) sponsored study, *Building Assessment of Radon Reduction Interventions with Energy Retrofits Expansion (BEX) Final Report (ORNL/TM-2020/1769)*:

"There is a small risk of increased radon levels in homes when the building air tightness levels are improved. The study results show that current practices have produced substantial benefit compared to previous practices, and that there are no statistically significant changes in indoor radon levels on the lowest living levels with these practices".

These increases are smaller in manufactured housing everywhere, and all homes in low-radon potential counties, and higher in site-built homes in high-radon-potential counties. There is some evidence that the installation of continuous mechanical ventilation reduces radon levels in homes, and counteracts any radon increases that are due to improved building air tightness levels.

Precautionary Measures: Precautionary measures indicated below will be installed as part of weatherization where applicable:

- Exposed dirt floors covered and sealed
- Floor/Foundation penetrations sealed
- Open sump pit capped
- Basement isolated (air sealed) from living space
- Implement ventilation as required by ASHRAE 62.2-2016

By signing below I agree and consent to the following:

I have carefully read this informed consent form and have signed it of my own free will.

I am aware that weatherization may result in increased levels of radon, and that mechanical ventilation may counteract those increases.

I have received the Environmental Protection Agency's (EPA's) "A Citizen's Guide to Radon," and radon related risks were discussed.

I have chosen to go forward with weatherization, and accept all risks of injury or damages.

Client Name

Address to be Weatherized

Client Signature

Date

Agency Rep Signature *(person collecting form)*

Date

Landlord Info

NA—not an income property

Landlord Name

Landlord Address

Landlord Signature

Date

U.S. Department of Energy**OMB Approved No.
38- R0198****PRIVACY ACT****Privacy Act Provisions**

Under section 3(e)(3) of the Privacy Act 1974, 5 USC 552a(e)(3), each agency that maintains a system of records shall inform each individual from whom it solicits information of the authority which permits the solicitation of the information; whether disclosure is voluntary; the principal purpose for which the information is intended to be used; the routine uses which may be made of the information; and the consequences, if any, resulting from failure by the individual to provide the requested information. This statement is required by the Privacy Act to be furnished prior to the collection and use of the information requested on the application for weatherization. You may retain this statement for your records.

Program Authority

The specific authority for the maintenance of weatherization client information is sections 416 and 417 of the Energy Conservation and Production Act, Pub. L. 94-385. These sections direct the U.S. Department of Energy (DOE), which is a sponsor of this program, to monitor the effectiveness of this program, and to require a weatherization agency implementing this program to keep records for DOE monitoring.

The State of Utah Weatherization Assistance Program is the recipient of weatherization funds from both DOE and the Dept. of Health and Human Services, and is required by 10 CFR 440 to document the eligibility of every dwelling unit weatherized and to maintain records for program monitoring and evaluation.

Voluntary Disclosure

Your responses to the request for information on the Weatherization Assistance Application, Authorization for Release of Information form, and Fuel Information form are entirely voluntary.

Principal Purpose of Information

The information will be used by the local weatherization agency to implement the weatherization program. It will be used by DOE to monitor the effectiveness of the program.

Routine Uses

The information, which you provide, will be used in monitoring and evaluating the effectiveness of the weatherization program. In addition, the information may be used in investigative, enforcement, or prosecutorial proceedings.

Effects of Not Providing Information

Should you decline to provide the information requested on the Application form, your dwelling cannot be considered for weatherization assistance. However, you need not sign the Fuel Information Release form in order to be considered for weatherization assistance.

Source of Weatherization Funding

The Utah Weatherization Assistance Program has been successful in leveraging funding from five different primary sources to not only complete more Weatherization projects, but to expand the scope and type of Weatherization services that can be offered. For the program year of July 1, 2015 through June 30, 2016 the following funding is available for home weatherization:

U.S. Department of Energy (DOE): This grant is the core funding for the Utah Weatherization Assistance Program since 1976. It provides funding for home Weatherization, crew training, health & safety measures, contractor liability insurance, and financial audits. DOE funds are ongoing with awards occurring annually each July.

Low Income Home Energy Assistance Program (LIHEAP): 10-15% of the LIHEAP grant is allocated to Weatherization for home Weatherization and energy crisis activities. LIHEAP funds are ongoing with awards occurring annually each October.

Questar Gas: The Utah Public Service Commission has approved a Weatherization program where Questar Gas Corporation would contribute annually to the Utah Weatherization Assistance Program. Questar Gas customers will receive natural gas appliance inspections and safety tests, equipment tune-ups, gas appliance repairs and furnace replacements.

Rocky Mountain Power: The Utah Public Service Commission has approved a Weatherization program where Rocky Mountain Power would contribute annually to the Utah Weatherization Assistance Program. Rocky Mountain Power customers will receive measures that will result in electrical base load reductions. Rocky Mountain Power funds are used for full Weatherization of all electric homes, compact florescent lights, various cooling measures and refrigerator replacements.

State of Utah: The State of Utah provides funds through the Division of Housing & Community Development to match contributions by Questar Gas and Rocky Mountain Power.

Local Weatherization Agencies: The eight local Weatherization agencies leverage other program funds with Weatherization funding to provide a more comprehensive package of measures to both save energy and provide basic home improvement. These local agencies also may provide labor, office space, and other administrative support to the program as a part of their agency budget that is outside of Weatherization funding.

Other corporate and private sponsors: The Utah Weatherization program also works closely with the Olene Walker Housing Loan Fund to complete the rehabilitation of homes on the Utah side of the Navajo Reservation. Contributions from religious, private and governmental entities are used to preserve affordable housing on the Navajo Reservation in Utah. Once the rehabilitation work is completed, Weatherization then steps in and completes their energy conservation work.